

**Animal Control Advisory Board
Wednesday, May 1, 2019**

1. CALL TO ORDER

Gerald Gardiner, Emergency Management Manager called the meeting to order at 1800.

2. ROLL CALL

John G Butterfield, Citizen Member
Drema Ballengee-Grunst, Animal Welfare Representative
Joyce Richardson, Animal Welfare Representative
Aubrey Briggs, Animal Welfare Representative
David Ryan, Citizen Member
Rita Weaver, Animal Welfare Representative
Melissa Carnes, Citizen Member
John Windolph, Citizen Member
Melinda Brown, Animal Welfare Representative
Dr David Langford, Retired Veterinarian
Susan Morris, Environmental Health Division
Dr Pat Richardson, Citizen Member

Members Absent:

Chelsea Franceschini, Animal Welfare Representative

3. PRESENTATION(S)

A. Establishment of Animal Control Advisory Board

Present: Dr. Rebecca Bridgett, County Administrator

Rebecca Bridgett welcomed the new board. She presented an explanation of BoardDocs, a web-based Agenda Management/Publicly accessible application.

Present: Anuj K. Patel, Deputy County Attorney
Angela Blondino, Paralegal
Diane Gleissner, Coordinator

The Resolution establishing the Animal Control Advisory Board, Bylaws, Open Meetings Act, Rules of Order and Ethics Ordinance was discussed.

4. COMMITTEE REPORTS

A. Elections of Officers

I move to postpone the elections of officers, for the positions of Chairperson, Vice- Chairperson and Secretary for the Animal Control Advisory Board for the year of 2019 until the next meeting.

Motion by John Windolph, second by Dr Pat Richardson.

Final Resolution: Motion Carries

Yea: John G Butterfield, Drema Ballengee-Grunst, Joyce Richardson, David Ryan, Rita Weaver, Melissa Carnes, John Windolph, Melinda Brown, Dr David Langford, Susan Morris, Dr Pat Richardson

Not Present at Vote: Aubrey Briggs

B. Sub-Committee Appointments

Motion 1: I move to defer the nominations for the following sub-committees: By-Laws, Legislative, Animal Shelter, Public Education, Animal Control Regulations, others to be identified until the next meeting.

Motion by Rita Weaver, second by John G Butterfield.

Final Resolution: Motion Carries

Yea: John G Butterfield, Drema Ballengee-Grunst, Joyce Richardson, Aubrey Briggs, David Ryan, Rita Weaver, Melissa Carnes, John Windolph, Melinda Brown, Dr David Langford, Susan Morris, Dr Pat Richardson

Motion 2: I move to set a special meeting in June to vote on Officers and Sub-Committees and reconvene for a regular meeting in July upon room available.

Motion by Drema Ballengee-Grunst, second by Dr Pat Richardson.

Final Resolution: Motion Carries

Yea: John G Butterfield, Drema Ballengee-Grunst, Joyce Richardson, Aubrey Briggs, David Ryan, Rita Weaver, Melissa Carnes, John Windolph, Melinda Brown, Dr David Langford, Susan Morris, Dr Pat Richardson

Motion 3: I move to discuss the July meeting date at the special meeting in June.

Motion by John Windolph, second by Joyce Richardson.

Final Resolution: Motion Carries

Yea: John G Butterfield, Drema Ballengee-Grunst, Joyce Richardson, Aubrey Briggs, David Ryan, Rita Weaver, Melissa Carnes, John Windolph, Melinda Brown, Dr David Langford, Susan Morris, Dr Pat Richardson

C. Animal Shelter Project

An overview on the Animal Shelter Project was presented.

5. OLD BUSINESS

A. There is no old business

6. NEW BUSINESS

A. BoardDocs

A Board Docs presentation was given at the beginning of the meeting.

7. ADJOURN

A. Motion to Adjourn

Meeting was adjourned at 1910.

I move to adjourn the meeting.

Motion by John Windolph, second by Dr Pat Richardson.

Final Resolution: Motion Carries

Yea: John G Butterfield, Drema Ballengee-Grunst, Joyce Richardson, Aubrey Briggs, David Ryan, Rita Weaver, Melissa Carnes, John Windolph, Melinda Brown, Dr David Langford, Susan Morris, Dr Pat Richardson

Mary Ann Gardiner, Recorder

Minutes approved by the Animal Control Advisory Board on July 18, 2019.